# Committee meeting 2018/2 agenda

1.6.2018

Attendance: Elke Dawson, Julie Gardner, Kate Croker, Julie Clift, Alison Brown, Mary-Anne Marrington, Jenny Mcknight, Harry Rolf

Apologies: Ingrid Mason

1. Minutes

<http://www.caul.edu.au/content/upload/files/cairss/repository-event20181minutes.docx>

1. Agenda items
   * Event location

**Action:** Jenny McKnight to investigate university of Melbourne venues (provided as attachment)

Julie Gardner suggested <https://www.angliss.edu.au/locations-facilities/conference-centre>

* + Draft EOI

**Action:** Kate and Alison to draft an EOI request for speakers to nominate themes for the event (provided as attachment)

1. Actions

* **Action:** Harry to ask CAVAL for suggested venues and CAUL Office suggestions.
* Invite the NHMCR and ARC to present
* Invite the CAUL FAIR Research Repositories project to present
* **Action:** Everyone to think of possible keynotes
* **Action:** Elke to prepare a poster template (1 slide) to encourage institutions to present
* **Action:** Committee should provide some suggested places to eat for after the social event.

1. Attachments

<https://drive.google.com/open?id=1MksAj9I2_wkqeS96TblrcaM3HwJKLeO3>