

Charter - Australian Scholarly Communications Community of Practice

August 2023

Purpose

The purpose of the Australian Scholarly Communications Community of Practice is to provide a forum for interested parties to engage in collegial professional learning and information sharing related to scholarly communications practice.

The CoP is a follow on to the long-term Community of Practice that has been co-convened by Open Access Australasia and the Creative Commons Australia Chapter, and extends to anyone who wishes to join from the former CAIRSS Community of Practice.

The Community of Practice provides a forum for:

- exchange of ideas
- information sharing
- peer support
- exploration of issues
- discussion of recent developments and practices
- community-led training or professional development.

Scope

The Community of Practice focuses on scholarly communication, including innovative approaches, open access, open science, especially, but not exclusively, related to developments in this region.

Term

The Community of Practice is ongoing, and will be reviewed every 12 months.

Sponsors

Director, Strategy & Analytics, CAUL and the Director, Open Access Australasia

Relation to CAUL Program / Service and Open Access Priorities

At CAUL, the Community of Practice relates to the Open Access Enabling Program in the 2023-25 Strategy. At Open Access Australasia, the Community of Practice is part of the 2023/24 Strategic priorities.

Roles and Responsibilities

Sponsors

1. Provide a direct line of communication to the CAUL Board and Open Access Australasia Executive Committee.
2. Support the Co-Convenors in resolving any issues that may arise.

Co-Convenors

Co-convenors are drawn from the Community of practice Membership and support the general operation of the Community of Practice.

1. Work with the broader Community of Practice on meeting organisation (including allocation of organising and chairing responsibilities) and/or agreeing of discussion topics for the email list and the meetings.
2. Oversee the email list, including monitoring activity on the email list and addressing any issues that arise, escalating to the Sponsors when necessary.
3. Attend Community of Practice meetings.

Community of Practice Projects

From time to time, the Community of Practice may undertake a defined project or body of work.

Membership

- Membership is open to anyone in Australia or New Zealand from an academic, research, or cultural institution or organisation who is interested in scholarly communication. Other individuals will be admitted if appropriate. All membership applications will be assessed by OAA or CAUL staff.
- Members join the Community of Practice by joining the email list.

Meetings

- Community of Practice meetings will be held every month online. Open Access Australasia will be responsible for setting up the regular meetings.
- The purpose of the meetings is to provide opportunities for professional learning and discussion.
- Meeting facilitations may be undertaken by the Co-Convenors, Sponsors, or rotated among the membership.
- The Community of Practice will be listed on the Open Access Australasia and the CAUL website.

Email list

- This list is maintained by Open Access Australasia
- Community of Practice email list may be used for discussion between meetings.

Subgroups

- If needed, the CoP may form special interest groups on specific topics, such as repositories, copyright and licensing, diamond journal publishing, etc.

Engagement Principles

The following engagement principles apply to this Community of Practice.

The Community of Practice is an inclusive, welcoming and safe space for members to engage in critical discussion, information sharing, professional learning, and problem solving. Members agree to enact the following norms as they engage in the Community of Practice:

- Members engage respectfully using appropriate professional language.
- Members engage constructively in group discussions, listening and responding with an open mind. Members recognise the value of diverse voices in community discussion and encourage each other to participate.
- Members agree to a transparent membership and agree to include a signature on all emails sent to the list that includes their name and institutional affiliation.
- Members do not post commercial messages on the email list. Members only forward correspondence from third parties to the email list with the express permission of the author and always note that permission has been sought and provided.
- Members agree to maintain confidentiality of discussions in meetings, unless permission is explicitly given to share more broadly than the members in attendance.
- Members do not forward or share information posted on the email list unless explicit consent has been given by the sender to do so.
- Members use caution when discussing products or services, in recognition that emails are easily forwarded or reproduced and are subject to defamation laws.
- Members do not use alarmist or disparaging language when discussing third parties on the email list.
- Members consider the commercial-in-confidence nature of agreements when discussing agreements in Community of Practice spaces.

This Charter was based in part on the [Community of Practice Charter Template](#) from the Centers for Disease Control and Prevention Communities for Public Health.