The RUBRIC project is sponsored by the Australian Commonwealth Department of Education, Science and Training as part of the Commonwealth Government's Backing Australia's Ability – An Innovation Action Plan for the Future.
Regional Universities Building Research Infrastructure Collaboratively

Developing research infrastructure and capability across regional and smaller universities to maximise access to digital research resources
RUBRIC Collaboration

Lead Institution: Southern Queensland
Partners: Massey, Sunshine Coast, New England, Newcastle
IRUA Partners: Flinders, Macquarie, Murdoch

http://www.rubric.edu.au
The RUBRIC Toolkit

The RUBRIC Toolkit is the product of the collaborative work of the RUBRIC Project.

Collaborative Tools used:
Wiki, TRAC tickets, teleconferences, eMail & eLists, Sharepoint, Blogs, Del.icio.us tagging and face-to-face meetings.

It captures the “best” available advice, experience and outcomes available at the time of writing to assist organizations to set up a successful institutional repository.
Sections available

- System options
- Planning
- Establishing a Pilot repository
- Pilot to Production system
- Managing a Repository
- Data management
- Access management
- Metadata
- Publicity and marketing
Intended Audience

- New IR managers
- Organisations embarking on an IR project: new or changing systems
- IR managers working in relative isolation

Indeed any current IR Manager can find material to assist in the ongoing management or improvement of their repository.
Toolkit style

- Quick reference
- Checklists
- Tools
- Links to more in-depth resources
- Directional in nature
- Raises issues to consider
- Practical
RUBRIC Toolkit

RUBRIC Toolkit: Establishing a Pilot

- Planning a Pilot
- Multi-tiered development & version control
  - Using multiple tiers
- Configuration
  - Customizing screens
- Metadata requirements
- Pilot to Production
- Bibliography and Further Reading

RUBRIC Toolkit: Metadata Chapter

- What are the purposes of metadata?
- What metadata enhances the repository’s interoperability?
- What metadata facilitates resource discovery?
- What metadata enhances preservation and authentication?
  - Terminology Clarification
  - Other terms
- How to Choose a Metadata Schema for Resource Discovery
- Criteria for deciding what metadata schema to use
- How many schemas are needed?
- What metadata schema meet the above criteria?
  - Other schema
- What Metadata should be used for images, videos?
- How to ensure your repository will be harvested by service providers
  - Harvesting 1: Metadata for harvesting
  - Harvesting 2: Connecting with the harvesters
  - Harvesting 3: Australasian Digital Thesis
- Metadata management and quality control
  - Self-submission and metadata
  - Quality control
- Entering Metadata: Guides and Tools for Repositories
- Further Guides to Metadata
- Bibliography and Further Reading

Each section outlines issues for consideration, checklists of actions to take, examples from other organisations and links to further reading on the topic.
Potential Repository Functions

Populating the Repository
Public launch on 11 October at IDEA2007 Conference after this date it will be available on the RUBRIC website http://www.rubric.edu.au