Welcome to the Naxos Music Library!

With an unparalleled depth of classical music content, extensive background information, and improved search facilities that remain simple and effective, Naxos Music Library (NML) is a pleasure to use regardless of your prior music and/or technical knowledge.

This User Guide is targeted at Educators using the Naxos Music Library through their school’s subscription.

Please click on the section headings of Your User Guide so you can begin to make the most of your NML subscription!

About Naxos Music Library

Naxos Music Library [NML] is the world's largest online classical music library. As of August, 2013 it offers streaming access to 85,000 CDs with 1,240,000 tracks. On average, 1,000 new CDs are added to the library every month.

The library offers the catalogs of nearly 200 classical, jazz and world music labels with more labels joining every month. Among the labels whose catalogs are included in the service are leading independent classical labels such as Nonclassical, BIS, Chandos, CPO, Haenssler, Hungaroton, Marco Polo, Vanguard Classics, VOX and, of course, Naxos. World music content is provided by ARC, Celestial Harmonies and others; and there is also jazz and contemporary rock content.

The aim of the NML is to eventually offer access to every work of classical music ever recorded and to become the ultimate resource in the classical music field. In the future users will also be able to view the instrumentation of all orchestral and chamber music works.

The Naxos Music Library's educational text resources include synopses of over 700 operas, a pronunciation guide for composer and artist names, glossary of musical terms, work details and analyses for many major works, MENC-based music curriculum for grades K-12, music history audio books, and more.

Naxos Music Library is accredited by the UK government as an e-learning resource. It offers interactive GCSE and A-Level music courses for secondary schools. Music for Kids allows primary school teachers to teach young children how to sing and dance and the Story of Classical Music is an interactive entry-level course on all aspects of classical music.

Subscribers can create personalized playlists to bookmark favorite pieces or study for an exam. A free NML iPhone/iTouch app is now available to all subscribers.

NML can be accessed from any computer, anywhere, any time.

The library can be searched by composer, work, label, by keyword search, genre or via the Advanced Search page.
Features of NML

The new global navigation refers to ten (10) topic tabs with drop-down menus appearing at the top of each page as you navigate through NML. This global navigation enables you to access the many resources available, quickly and easily, from whichever page you land on.

1. **Homepage.** NML now has a homepage presenting the most recent New Releases, plus featured new additions. News from Naxos and accreditation partners appear on the left.
2. **New Releases.** See any/all newly released material from the Naxos family in the last 14 days, 3 months or longer, depending on your subscription type.
3. **Recent Additions.** Recently added albums from third party labels.
4. **Genres.** A list of more than 12 genres or styles of music, some with sub-categories to facilitate searching for music.
5. **Labels.** A list of Naxos and other labels’ music – more than 60 combined!
6. **Playlists.** A place where Administrators, Professors/Instructors, Students, and Individual Subscribers may create, edit, find and share their own compilations of selected music tracks.
7. **Junior Section.** This section holds a growing number of Naxos materials aimed at educating young people about classical music.
8. **Study Area.** This section holds Naxos materials accredited by educational departments/divisions in different countries.
9. **Resources.** Various tools and resources, both audio and text-based, are listed here, including the Pronunciation Guide (learn how to pronounce Composers’ and Artists’ names), Glossary, Fundamental Terms, Opera Libretti, Audio Transcriptions, Naxos classical music podcasts and Work Analysis.
10. **Help.** For access to your User Guide, video tutorials, search tips, technical support, frequently asked questions, and more.

We have also included **Advanced Search** feature in the global navigation bar for your convenience.

Additional Features

- Keyword Search feature
- Advanced Search feature
- Breadcrumb links for easy navigation
- Personalize your Homepage – Depending on your Profile, you may choose your preferred default setting for your homepage: New Releases & Featured New Additions (The Homepage) or Advanced Search page.
- Static URLs – Educators may record and share with their students, static URLs to playlists, or other CDs and tracks. Users may share specific static URLs to CDs tracks.
- Minimum System Requirements

What do I need to access NML?

Adobe Flash is the default player for Naxos Music Library. Please make sure you have Adobe Flash Player version 9 for MAC or version 10 for PC is installed. You can find the latest version of Adobe Flash here: [www.adobe.com/ap/products/flashplayer/](http://www.adobe.com/ap/products/flashplayer/)

For Remote Users

**NOTE:** If you will be accessing the service remotely, your proxy service must be able to handle media streams. Please see the **Proxy Set-Up** section in Technical Support for more information on how to help your remote users, and consult with your institution’s Administrator for the NML service.
Accessing NML

Logging on as Educator [Professor]

Please note that the term “Educator” is used in NML as an inclusive term, interchangeable with ‘Teacher’, “Instructor” and “Professor”.

Go to www.NaxosMusicLibrary.com and type in your given username and password, as shown on Figure 3.2. Successful login will bring you to the screen depicted in Figure 3.3.

![Figure 3.2](image)

Why NAXOS Music Library?

Extensive repertoire:
Naxos Music Library (NML) offers not only practically all standard repertoire, but also an enormous range of specialist repertoire not available from other online sources.

![Figure 3.3](image)

After the success message as shown in Figure 3.3, depending on your subscription definition you will be automatically brought to the NML default page. The default choices are between the NML Homepage which consists of Featured New Additions & New Releases as shown in Figure 3.3, or the Advanced Search page as shown in Figure 3.4. The default page to be displayed will depend on what has been defined upon subscription and/or at the discretion of the Administrator for your institution.
Fig 3.4

Searching for Music

Watch two short audio-video demonstrations, “Browse/Search” and “Using Advanced Search”.

There are a few different ways in which to find the music you are looking for:

- Browse/Search
- Advanced Search
- Keyword Search
- Catalogue # Search

Notes / Tips:

Notice the Keyword Search box at the top right of each page in NML. Type in a word or words and discover the kinds of search results Naxos Music Library’s database will yield for you.

Searching for Text

You may also use the ‘Text Search’ function, under the ‘Resources’ tab on the Global Nav bar. Text Search is carried out on the text of "About This Recording" throughout the NML website.

When using Text Search, please keep in mind the following:

- The search is not case sensitive; and search for numbers is supported.
- Up to 70 characters can be put in the query box, including dots and spaces.
- To search for more than one word or string of text, link the word or strings with ".and.", separated by spaces. Example:
  - Mozart .and. Beethoven
- To search for the appearance of one string or another, link the strings with ".or.", separated by spaces.
Examples:

- Mozart .or. Beethoven
- Ludwig van Beethoven .or. Mozart
- Mozart .or. Beethoven .or. Chopin
- Single character search is not supported. You cannot perform a search on the letter "m", but can search for "mo".

Listening to Music

When you find the music you are looking for or would like to listen to, click on the title of the CD you want to play. A new window will appear, as shown in Figure 5.1, which contains the track list, CD cover, available related text resources, and control buttons of the player. This is the Album Page.

You may select just a few tracks by clicking on the individual boxes or click on the “Select All” button in the Music Player, to play entire CD.

Click “Play Selections”. The player will open above the CD cover image and voila, you are listening to your selected music.

You may use the player to play, stop, pause, fast-forward or back-up to previous tracks. The player allows you to navigate within a piece by clicking along the status bar of the media player window. Simply move the status bar (the bar that shows how far along a piece is) to the point where you would like the music to play - useful for when you want to listen to a particular development section or chord sequence again.

While listening, you may also read the liner notes by clicking on “About this Recording”, or any other dynamic links related to the music, such as background information about the Composer or Artists, or text-based resources specific to the piece, like Opera Libretti or Lyrics. Click on the ‘+’ sign to access more information.

You may also find information on where the performance took place (e.g., name of the city); if available, it will be included in the Album information on the left, under Artists).

A Note about Sound Quality

Media Player defaults to the highest quality of streaming you subscribed for. (Sound quality higher than your subscription is disabled.)

- “Premium” refers to a sound quality of 128kbps; broadband required.
- “Standard” refers to a sound quality of 64kbps; broadband or DSL / ISDN required.

If the music is being streamed intermittently, it may be because the user does not have adequate bandwidth. The user may need to change to a lower sound quality.

To change the sound quality while listening to the music:

a. Stop the music using the “Stop” button in the player control.
b. Click the appropriate sound quality tab, which will then turn red.
c. Click “Play Selections”

The new setting will remain in effect until you log out of NML.
Creating Playlists for student listening

1. In order to create your own playlist, visit www.NaxosMusicLibrary.com (instead of your institution’s unique URL)
2. Login with your Professor Username and Password. (This is not case-sensitive.) Please see your account administrator for this information.
3. Click on Playlist tab and create a folder for your playlists in My Playlists OR *your university* Playlists.
   1. My Playlists are only viewable by other professors and administrators
   2. *university name* Playlists can be streamed by all
4. Once you’ve created a Folder for yourself, create a Playlist within that folder.
5. Now that you’ve created a blank playlist, you are ready to fill it with music!
6. Search for and select a CD. Click on the album name or cover to open the CD.
7. Select the tracks you want to add by clicking the check-boxes to the left of the tracks.
8. Click the “Add to Playlist” button.
9. A small window will open in which you will use drop down boxes to select the tab, folder, and playlist to add the new tracks.
10. To add a track to an existing playlist, click the drop-down menu beside “Add to Playlist” and choose one of the playlist titles listed. To create a new playlist, simply type a new playlist title into the empty box beside “Add to New Playlist.” Once you have added the selected item(s) to your playlist, click “Save.”

Please refer to the User Guide for detailed instructions on other playlist functionality.

Important: Please remember to Logout when exiting the Naxos Music Library. This ensures that your user space is cleared so that others will have access.