User Guide

Basic Use
Displaying subtitles and libretti

1. Select a video by clicking on its title or cover

2. Once the player window opens, select the language of Subtitles and Libretto by using the drop down menus below the screen (Subtitles) and to the right of the screen (Libretto/Text tab)
Chapters
There are a few ways to view or select chapters to play in the NVL.

1. Select the Chapters tab to the right of the video screen to see a complete listing of DVD chapters and acts.

   ![Chapters Tab Example]

   - **Part 1**
     All information listed under the Chapters tab to the right of the video screen is a direct link to the listed Chapter, Act, or Part. Clicking on any of these links under the Chapters tab will direct the video to that scene and begin playing from that point.

     ![Part 1 Chapters List]

   - **Part 2**
     ![Part 2 Chapters List]

2. Check the Chapters box under the screen.

   *When you play a video you will see grey lines on the player bar indicating the beginning of each chapter. Placing your cursor over any of these lines will display the chapter name. Clicking on any of these grey bars will immediately direct the video to that chapter.*

   ![Chapter Bar Example]
Changing Screen Size

Once a video is selected, notice the square box to the right of the player bar. This provides the option of changing the video screen size to 2/3 full screen or full screen.

Liner Notes

Liner notes for each video are available under the Cast tab to the right of the screen.

1. Click on Cast tab

2. Click on PDF to view/download liner notes
Searching the NVL

There are several ways to search and sort the NVL. Options include:

1. **Type of production, composer, production personnel:**
   - **Genres and Programmes** lists complete contents of each genre in the NVL.
   - **Composers** lists all works by each composer in the NVL.
   - **Production Personnel** lists production personnel by type, with links to each title they are involved with.

2. **Keyword Search:** Google-powered Boolean search of the NVL that appears at the top of every screen.

3. **Advanced Search:** narrows fields to specific productions, singers, etc.

   Note: It is not necessary to fill in all boxes of Advanced Search.

Creating Playlists

Playlists can be created one of two ways:

1. Click on the Playlists tab at the top of the page.
2. Then type the name of your playlist in the box and click "Create New Playlist":

   My Playlist  Create New Playlist

   Save Playlist Order  Show Static Links

3. Select a video and use the "Add to Playlist" button below the video screen:

   Add clip to playlist

   00:32 16  Start  00:45 12  Stop

   Create New Playlist  My Playlist  Add to playlist

   How do I use this?

Clips are added to playlists by entering a Start and Stop time into the boxes shown. You may choose to enter the times yourself, or play the opera and simply click "Start" at the beginning of a clip and "Stop" when you've reached the end of the section you'd like added to the playlist. This is explained by the "How do I use this?" link:

There is no limit to number of clips in a playlist or length of a playlist. Playlists can consist of lengthy scenes from dozens of operas or a handful of shorter clips from a single opera. Clip length does not impact loading time.

Editing Playlists
To edit playlist name or description:
1. Click on the Playlists tab at the top of the page.
2. Click on "Edit Playlist Name or Description" under the playlist you wish to edit:

![Edit Playlist Name or Description](Image)

3. Once you have made the desired changes, click "Save":

![Save Playlist](Image)

Reordering playlists

1. Click on the icon to the left of the clip to be moved and drag and drop it to the desired spot in the playlist:

![Drag and Drop](Image)

2. Click the "Save Playlist Order" button:

![Save Playlist Order](Image)
Deleting clips or playlists

Once a playlist or clip has been deleted, there is NO undo. There is no way to retrieve it.

1. To delete a playlist, click on the red "X" to the right of the playlist name:

   [Playlist]
   [playlist | Edit playlist name or description]

   [ADAMS, J.: Doctor Atomic (DNO, 2007) 00:32:16 - 00:45:12 (Remove)]
   [ADAMS, J.: Doctor Atomic (DNO, 2007) 01:32:16 - 01:45:12 (Remove)]

2. To delete a clip from a playlist, click "remove" to the right of the clip.

   [ADAMS, J.: Doctor Atomic (DNO, 2007) 00:32:16 - 00:45:12 (Remove)]
   [ADAMS, J.: Doctor Atomic (DNO, 2007) 01:32:16 - 01:45:12 (Remove)]

Playing Playlists

1. Click on the Playlists tab at the top of the page.

   [Playlist]
   [playlist | Edit playlist name or description]

2. Click either "Play this playlist" to play all clips one after another OR...

   [My Playlist]
   [This is my playlist]
   [Play this playlist | Edit playlist name or description]

   [ADAMS, J.: Doctor Atomic (DNO, 2007) 00:32:16 - 00:45:12 (Remove)]
   [ADAMS, J.: Doctor Atomic (DNO, 2007) 01:32:16 - 01:45:12 (Remove)]

3. …click on an individual clip and play single clip:

   [ADAMS, J.: Doctor Atomic (DNO, 2007) 00:32:16 - 00:45:12 (Remove)]
   [ADAMS, J.: Doctor Atomic (DNO, 2007) 01:32:16 - 01:45:12 (Remove)]